

Elias Motsoaledi Local Municipality



P.O. Box 48
Groblersdal, 0470

Phone: (013) 262 3056/7/8/9 Supply Chain Unit
Fax: (013) 262 2893 Procurement

Our Ref: PROCUREMENT
Ons Verw:

Correspond with the Municipal Manager
Korrespondeer met die

04 MARCH 2015

INVITATION TO QUOTE

Service providers are hereby requested to furnish us with a written quotation for the supply of the following items. The price must indicate vat as well as delivery (where applicable).

In terms of Section 19 (b) of Elias Motsoaledi Local Municipality's Supply Chain Policy

ACCOMMODATION AND COFERENCE BOOKINGS

ITEM	DESCRIPTION OF GOODS	QUANTITY
1	ACCOMMODATION (BED AND BREAKFAST) AND CONFERENCE BOOKINGS FOR MFMP TRAINING (PREFERABLY FOREVER RESORT LOSKOP DAM) <ul style="list-style-type: none">• ACCOMODATION INCLUDES BED AND BREAKFAST, DINNER WITH 2 SOFTDRINKS AND PARKING CHECK IN 16 MARCH 2015 CHECK OUT 20 MARCH 2015• CONFERENCE FACILITY BOOKING STARTING FOR 16 MARCH 2015 TO 20 MARCH 2015(PROJECTOR, SCREEN , FLIP CHART, STATIONERY, LUNCH)	08

Quotations must be deposited in a box marked "**ACCOMMODATION AND CONFERENCE FACILITY BOOKINGS**" not later than **12 MARCH 2015 at 08:45** Faxed or e-mailed quotations will not be considered. For further enquiries don't Hesitate to phone (**SCM UNIT**) at 013 262 3056 or S.J MATEYA for Enquiries.

EVALUATION CRITERION (80/20)

Minimum Requirements:

- Original Valid tax clearance certificate
- Certified Copy of a valid Company registration certificate
- Certified Copy of BBBEE certificate or An EME letter from Accountants or Auditors (**Failure to submit BBB-EE or EME letter No points will be allocated, but will be evaluated further**)
- Fully Completed MBD 4, 8 and 9 Forms
- Certified copy of ASATA or IATA certificate
- Proof of Municipal Rates and taxes or Municipal Service Charges not owed by your Company or any of the Directors and is not in arrears for more than three months. Proof of residence where applicable.

General Notes:

- **The council is not bound to accept the lowest or any quotation and the council reserve the right to appoint partially or wholly not to appoint at all;**

Elias Motsoaledi
Local Municipality


R.M MAREDI
MUNICIPAL MANAGER

04 MAR 2015

Municipal Manager